1. List of Documents to be scanned and uploaded within the period of bid submission:

i. *Scan copy of Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee including e-Bank guarantee of any commercial Bank against EMD.*

ii. Enlistment Order of the Contractor in appropriate class of B & R category in CPWD.
As per OM No. DG/Enlist Rules 2026/Misc/01 dated 31-12-2025.

a. The enlisted contractors of class-II and above can tender within their tendering limit for works all over the country irrespective of jurisdiction of the enlisting authority. The tendering limit is uniform all over India. Enlisted contractors of class-III, IV and V can tender within their tendering limit for works in the region of enlisting authority only. Enlisted contractors of class-III, IV and V can participate in tenders within the jurisdiction as detailed in table-9 as per their tendering limit for CPWD works, or as amended from time to time. Enlisted contractors of any class shall also have to meet the other requirements of eligibility as per NIT for Class-III, IV and V enlisted contractor whose tender within their Tendering limit for works in the region of enlisting authority only).

b. Table 9 :-

Table 9: Tendering jurisdiction and Enlisting authorities for Buildings & Roads category contractors of class III, IV and V and Horticulture category contractors of class III and IV:

Sl. No.	Region	Enlisting authority	Tendering Jurisdiction
1.	NR	SDG(Chandigarh), ADG(Chandigarh), ADG(Lucknow), ADG(Jammu), ADG(DR) and ADG(PRD)	Punjab, Chandigarh, Rajasthan, Haryana, Uttarakhand, Himachal Pradesh, Uttar Pradesh, Jammu & Kashmir, Leh & Ladakh and Delhi
2.	SR	SDG(Chennai), ADG(Kochi), ADG(Bengaluru) and ADG(Hyderabad)	Tamil Nadu, Andaman & Nicobar, Puducherry, Kerala, Karnataka, Lakshadweep, Andhra Pradesh, and Telangana
3.	ER	SDG(Kolkata), ADG(Patna) and ADG(Guwahati)	West Bengal, Sikkim, Odisha, Bihar, Jharkhand, Assam, Arunachal Pradesh, Tripura, Nagaland, Meghalaya, Mizoram and Manipur.
4.	WR	SDG(Mumbai) and ADG(Bhopal)	Maharashtra, Goa, Daman and Diu, Gujarat, Madhya Pradesh and Chhattisgarh

iii. GST registration Certificate, if already obtained by the bidder.

*If the bidder has not obtained GST registration **as applicable**, then he shall scan and upload following undertaking along with bid documents. **(Annexure-II)***

*"If work is awarded to me, I/We shall obtain GST registration certificate **as applicable**, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and /or for any action taken by CPWD or GST department in this regard".*

iv. *Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer, CPWD* ***(including NIT issuing EE)****.The EMD receiving Executive Engineer****(including NIT issuing EE)*** *shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format, up loaded by tender inviting EE in the NIT* ***(Annexure-I)***

v. *Undertaking on structural stability and soundness as per prescribed format form* ***(Annexure-III).*** *(****Note:*** *Name of this work be mentioned)*

vi. ***Existing Enlisted Contractor*** *-Upload the ERP Training Certificate of the ERP (Enterprise Resource Planning) training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata. National CPWD Academy (NCA) Ghaziabad as per NIT condition.* ***(The enlisted contractor will not be allowed to participate in tendering process without uploading the certificate of above training).***

vii. ***Newly Enlisted contractor*** *-Upload Certificate or Undertaking for the ERP Training Certificate of the ERP (Enterprise Resource Planning) training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata. National CPWD Academy (NCA) Ghaziabad* ***within 45 days of the date of issue of enlistment order, after which they will not be allowed to participate in tendering process without uploading the training certificate. (Annexure-IV).***

viii. *Undertaking for Site Inspection as per prescribed format form* ***(Annexure-V).***

ix. *An undertaking has to be given by the Agency in (****Annexure–VI)*** *regarding eligible similar work not been executed through another contractor on* ***back to back*** *basis.*

Physical submission of documents by lowest bidder.

Self-attested copy of all the scanned and uploaded documents as specified in press notice/ CPWD-6, anywhere in the NIT shall have to be submitted by the lowest bidder only along with Original receipt of deposition of EMD within a week in the office of tender opening authority. ***(The week includes the day of opening of bid).***

17. a) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/Sub-head in percentage rate tender, the tender shall be treated as invalid and will not be entertained as lowest tenderer.

b) It is mandatory to upload scanned copies of all the documents including GST registration. If documents are not uploaded, then bid will become invalid and shall summarily be rejected.

c) Please read para – 8 of CPWD-6 for further details.

18. Tenders with any condition including that of conditional rebates shall be rejected forthwith.

19. The Department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criteria.